

## **Dragon NaturallySpeaking® Enhanced Productivity**

Full versions of Dragon products (NaturallySpeaking Professional, Legal and Dragon Medical) contain commands and productivity utilities not available in theother "Dragon" lite" versions.

## **Dragon Variable Voice Fields**

(Not available in Dragon Medical Small Practice Edition)

Voice Template Commands allow variables defined with "variable delimiters" such as:

- [No further action required.]
- [Name]
- [Today's Date]
- Documents must be returned within [14 days].

To be used in a template (including templates stored as MS Word documents or Dragon Text and Graphics macros).

The variable fields can be accessed and updated easily by voice using the following commands. For more information on creating templates see the Dragon help index: Dragon Templates with Voice Fields.

Note: you can only use these commands in applications where all of Dragon NaturallySpeaking functionality is supported such as MS Word, WordPerfect, WordPad, DragonPad, Outlook, and others. Delimited variables can also be stored as templates in custom Text and Graphics commands.

(Next | Previous) (Variable | Field) Selects the next Variable (Voice Field) enclosed with the current delimiting characters (Default delimiting characters are "[" and "]")

**Example:** "Next Field" could select [98.6] for revision to another temperature.

## (Accept Defaults\* | Clear Variable Delimiters)

Removes any remaining delimiting characters, leaving the enclosed text "as is".

**Example:** "Accept Defaults" would change "[No change]" to "No change".

\*Note: "Accept Defaults" is available in Dragon Medical 10.1 and Dragon NaturallySpeaking 13 or higher.

## **Enhanced Application Commands**

Dragon NaturallySpeaking Professional, Legal and Dragon Medical include Natural Language commands for a variety of applications. Additional information on commands available in these applications can be obtained by saying "What can I say" when in one of the listed applications and by using the Dragon Help and the Command Browser.

Additional productivity commands are available for:

- Microsoft Office 2007 and later versions except MS Office 365
- Outlook
- PowerPoint
- Lotus Notes (6, 7)

Other added or enhanced features:

- Save audio with text dictation
- Voice notations for MS Word
- Smart Commands
- Dragon Templates and Voice Fields (see above)

In addition, Voice Shortcuts for Email and Calendar are available to collapse common tasks into simple voice commands allowing one to send emails and schedule meetings faster than ever before. See the Dragon Help for more information on "Voice Shortcuts"

**Note:** Voice Shortcuts for Email and Calendar only work with MS Outlook and a limited number of other contact management systems.