## PRINCIPLES

- To click a button or other interface item, say its name preceded by "click" (see the Commands tab of the Options dialog).
- Pause before and after commands but not within them.

### CONTROL THE MICROPHONE
Go to sleep | Stop listening
Wake up
Microphone off

### GET HELP
Give me help
What can I say
Dragon Sidebar Help
Search Dragon Help for…

### SEARCH THE COMPUTER
(requires a desktop search engine)
Search the computer for...
Search documents for...
Search email for...

### GMAIL AND HOTMAIL
Open top site for Gmail | Hotmail
Show site commands
Click hide commands
Click Inbox | Drafts…
Compose new email
Go to Subject | Body | To

### SURF IN INTERNET EXPLORER AND FIREFOX
Go to address, Press alt d
Go there, Press Enter
Refresh page, Press F5
Open new tab, Press control t
Find on this page, Press control f
Open top site for Nuance Communications

### SELECT TEXT
Select all
Select <xyz>
Select next <n> words
Select <start> through <end>
Select previous paragraph
Select document
Unselect that

### CORRECT DRAGON'S ERRORS
Correct <xyz>
Correct that

### EDIT TEXT
Resume with <xyz>
Delete line
Delete last <n> words
Scratch that <n> times
Backspace <n>
Undo that
Cut that
Paste that
Quote that
Show Dictation Box

### SPELL OUT
Spell that
Spell <cap b a hyphen 5>
Spell <space Charlie alpha papa>
Switch to Spell mode

### MOVE THE INSERTION POINT
Insert before <xyz>
Go back
Go to top | bottom
Move down <n> lines
Go to end of line
Move left <n> characters
Page up | down

### ADD LINES AND SPACES
New line
New paragraph
Press Enter
Press Tab key
Tab <n> times

### MOVE IN A LIST
Move down <n>
Go to bottom | top
Press Enter
Press right arrow

### FORMAT
Bullet selection, Unbullet that
Bold the previous line
Underline <xyz>, Capitalize <xyz>
Make this uppercase, Uncap that
All caps on | off

### WORK WITH WINDOWS
Switch to <window name>
Minimize window
Show Desktop
Restore windows
List all windows
List windows for <program>

### START AND CLOSE ITEMS (see the options for Start menu and Desktop)
Click Start
Start DragonPad
Start <item name>
Start Microsoft Word
Start Mail
Start Internet Explorer
Open Control Panel
Close window, Press alt F4

### MOVE THE MOUSE
Move mouse up
Move mouse right
Move mouse down slower
Stop

### POSITION THE MOUSE
MouseGrid
MouseGrid window
MouseGrid <1 to 9><1 to 9>
Cancel

### CLICK THE MOUSE
Mouse click
Mouse double click
Mouse right click

### DRAG THE MOUSE
Drag mouse down faster
Mouse drag lower right very fast
Mouse drag up very fast

| COMMAND TYPE | SAMPLE WORDING | WHAT HAPPENS |
|---|---|---|
| Search the Web (default search engine) | "Search the Web for Italian restaurants in Boston." | Your default Web browser displays the results of the default search engine for the given keywords. |
| Search specific Web sites | "Search eBay for maternity clothes." | Your default Web browser displays the results of searching eBay for the given keyword(s). Dragon 12 supports this feature for many Web sites, including the following:<br>• About.com • Amazon • eBay<br>• MSN • Twitter • Wikipedia |
| Open the top Web site from Google's "I'm feeling lucky" for given keyword(s) | "Open top site for local weather forecast." | Your default Web browser opens and displays Google's top-ranked page for the given keyword(s). |
| Search the Web with a specific search engine | "Search Google for 53 divided by 12." | Your default Web browser opens and displays search results for the given keywords. Dragon 12 supports this feature for the following search engines:<br>• AOL • Bing • Google • Yahoo! |
| Search the Web for a specific type of information | "Search video for JFK inaugural address." | Your default Web browser opens and displays the results of a search for the given keywords in your default search engine's video category. Valid categories are:<br>• Search (news \| events) for…<br>• Search (products \| shops) for…<br>• Search (maps \| places) for…<br>• Search (video \| movies) for…<br>• Search (images \| pictures \| photos) for… |
| **Post to Facebook | Post to Facebook "Looking forward to a fun night with friends" | Dragon presents a box. You can also dictate first and then say "Post that to Facebook." |
| **Post to Twitter | Post to Twitter "Is anyone looking for Red Sox tickets to tonight's game [question mark]" | Dragon presents a box. You can also dictate first and then say "Post that to Twitter." |

| TO … | SAY … |
|---|---|
| **Delete the specified text or a range of text. | Delete <text><br>Delete from <text> to <text><br>Delete <text> through <text> |
| **Cut the specified text or a range of text. | Cut <text><br>Cut from <text> to <text><br>Cut <text> through <text> |
| **Copy the specified text or a range of text. | Copy <text><br>Copy from <text> to <text><br>Copy <text> through <text> |
| *NOTE: Similar commands exist for "bold," "italicize," "underline" and "capitalize."* | |
| Add quotes or brackets. | Quote that          Empty Quotes<br>Bracket that          Empty Brackets |

*\*\*Can be disabled on the Commands tab of the Options dialog.*